

JOB DESCRIPTION

Senior Renewable Energy EIA Project Manager



Date:	April 2023
Work Area:	Consultancy Services
Based at:	Dulas Machynlleth office with hybrid working possible. For candidates meeting all essential criteria home working possible.
Contract Term:	Permanent
Hours per week:	37.5 with flexible or part time working also possible.
Responsible to:	The Principal Consultant
Responsible for:	EIA Project Manager and Coordinator
Family and Level:	Competitive salary and benefits
Job Purpose:	Planning, management and delivery of EIA and other consultancy projects, across a range of renewables technologies.
Key Accountabilities:	<p>The post holder will be responsible for delivery of both non -EIA and EIA renewable energy projects on a range of scales and will have an important role in maintaining existing client relationships and building new ones.</p>

Whilst the department's primary focus is on wind and solar energy, planning work for other renewables (hydro, energy storage and hydrogen) is also undertaken.

Design, Planning and EIA for Renewable Energy Projects:

Appraising planning policy guidance and development control issues relevant to projects.

Undertaking preliminary planning and feasibilities for clients to evaluate planning risks.

Undertaking decision-making on technical approaches and design for projects to ensure the best environmental outcome in securing the delivery of client projects.

Undertaking all aspects of EIA projects, including screening; scoping; contracting specialist services and managing such; writing up in-house EIA sections; formulation and production of Environmental Statements; review of external assessments to ensure they conform to EIA regulatory guidance and appropriate survey and assessment methodologies. All of this to a high standard of written English.

Formulating approaches, undertaking and managing all external



consultations with statutory and non-statutory bodies, including representing Dulas at strategic level talks and project based specific consultations.

Preparing and submitting planning applications on behalf of clients potentially across different devolved regulatory systems; also undertaking post submission management of applications, submitting supplementary information and processing applications through a decision. If necessary, undertaking discharge of conditions and/or variations.

Attending public consultation events, both in person and virtually, to answer queries on and provide information regarding planning projects. Including input to informal and formal PAC documents.

Managing all aspects of projects with a range of clients and project sizes, taking projects through the entire development process.

Having an awareness of the technical, economic, environmental and social implications of a range of renewable energy technologies.

Maintaining a broad understanding of the regulations and guidance/best practice pertaining to renewable energy development (including national planning policy guidance, environmental impact assessment, other planning and environmental legislation).

Following, and contributing to the development of, quality management standards and continuous improvement.

Business and Financial Management:

Responsibility for managing all financial aspects of allocated projects from purchasing of goods and services, formulating fee proposals, tracking budgets, invoicing clients, and dealing with issues as they arise.

Acting at all times in a commercial capacity as a representative of Dulas and conveying its mission statement and ethical position to interested parties.

Promotion and marketing our capabilities to potential clients, and participating and leading sales campaigns and initiatives.

Line management and department Systems:

Ensuring compliance with ISO and IEMA standards and best practice within the scope of the post holder's activities.

Managing a wide range of sub-contractors/consultants. This includes preparing terms of referenced and specifications, evaluating tenders,

commissioning, ensuring that work is appraised and of sufficient standard, and resolving any problems that may arise.

Managing other members of the department and of the project teams, guiding them through project stages, ensuring they are given responsibilities suitable for their skills and experience, and assessing their training and professional development requirements.

Assessing ways of improving project and departmental management practices and contributing to their development.

Contributing to improving the environmental performance of the department and actively supporting the Dulas Net Zero plan.

Person Specification:

Essential Criteria

Skills, experience & Qualifications	Significant renewable energy EIA project experience including good experience of the Welsh DNS planning process for wind farm projects. Education, training in EIA to a detailed level of understanding. Familiarity and experience with other UK (Scottish and English) planning systems. Highly numerate and experienced in preparing and interpreting project finances.
Team working	Excellent team working skills. Ability to lead, manage, facilitate, consult and participate comfortably, confidently and appropriately. Ability to vet, commission and manage specialist sub-consultants.
Communication – written & verbal	Ability to prepare and proof written documents to a very high standard of literacy, numeracy and presentation. Ability to communicate complex information in an understandable way and respond to questioning.
Management – including self-motivation & time management	Self-motivated and experienced in managing own time and that of others. Takes appropriate action without promoting and actively finds solutions to problems.
IT	High level of competency with office IT packages, especially Microsoft Word, Excel and Project. Experience of one of: GIS, Windfarmer, WindPro or AutoCAD.
Other	Willing to travel and spend time away from home if required.

Desirable Criteria

Skills, experience & qualifications Master level qualification in EIA.
TCPA qualification.

Membership of a relevant professional body such as IEMA.

Communication – The ability to communicate through the medium of the Welsh
written & verbal language.

Management – Experienced in remote working.
including self-
motivation & time
management

Document History

Revision
A
B

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